

# CareerWise Orientation: Unboxing Apprenticeship



Did you know there are two parts to an apprenticeship? **On-The-Job Training (OJT or “working”)** and **Related Instruction (RTI)**. Over the course of an apprenticeship, an apprentice will need **144 hours of RTI**. We know that sounds like a lot, but don't worry; CareerWise can help with that. We offer support during every step of the way, starting with orientation.

## OBJECTIVES

- Understanding how an apprenticeship works
- Understanding of the benefits of related instruction
- Understanding how you can go to college and receive a credentials while completing your apprenticeship
- What is a competency rubric and how it is used to evaluate your performance
- What it means to have a professional mindset
- How to best manage time and tasks
- How to make a communication plan and accept feedback
- Understanding basic Microsoft Suite function

## WHAT TO EXPECT

CareerWise Orientation: Unboxing Apprenticeship is a training workshop where apprentices will get the download on apprenticeship. Apprentices will be delivered a facilitator-led training workshop, working through a mixture of presentations and tasks, which include apprenticeship structure and requirements, workplace expectations, professionalism, time management, and growth mindset.

This orientation is required for all apprentices as part of the standard CareerWise Colorado apprenticeship program.

Attendance counts towards related instruction hours.



## INCLUDED IN THIS ORIENTATION

- + Facilitator-led by CareerWise Staff
- + Guest speakers
- + Interactive presentations
- + Scenario-based tasks
- + Workbook and resources

## SUMMER 2023 DATES (VIRTUAL VIA GOOGLE MEET UNLESS OTHERWISE STATED)

**June 20** | 8am-4pm

**June 29** | 8am-4pm (Lowry Conference Center, 1061 Akron Way, Denver, CO 80230)

**July 13** | 8am-4pm

**July 20** | 8am-4pm (Fort Collins Area Chamber of Commerce, 225 S Meldrum, Fort Collins, CO 80521)

**August 3** | 8am-4pm