

# College & Credential Overview — Business Operations Associate



## College & Credential Options

## Cost Details

### Business Operations Certificate Metropolitan State University of Denver. *\*recommended*

This certificate provides students with the foundational business and accounting knowledge necessary for entry-level work. Students strengthen their core knowledge with elective coursework focusing on marketing, management or business and legal relationships. Six of the sixteen credit hours are dedicated to apprenticeship.

Completion Time: **Suggested Completion is Two Semesters** *\*Will vary by Apprentice.*

Difficulty Level (Low, Moderate, High, Very High): **Moderate.**

#### Cost Details:

- \$6,824.09 ( fees included pricing is based on two semesters)

*\*financial aid is available for those who qualify*

### AdvanceEDU Business Courses

They offer a **free** eight-week trial period and college prep program for students to see, feel, and hear the AdvanceEDU experience. They offer sample class projects, supported onboarding, and an initial taste of the career exploration experience.

Completion Time: **Will vary by Apprentice.**

Difficulty Level (Low, Moderate, High, Very High): **Moderate.**

#### Cost Details:

- Varies by apprentice and courses selected.

*\*financial aid is available for those who qualify*

### Certified Associate in Project Management/The Project Management Institute

The Certified Associate in Project Management (CAPM)<sup>®</sup> is an asset that will distinguish you in the job market and enhance your credibility and effectiveness working on or with project teams. Students can submit one application form to join PMI as a student member and take the CAPM exam at the member discount rate. Requires a GED/AA, and 1,500 hours of project management experience OR 23 hours of project management education.

Completion Time: **Will vary by apprentice.**

Difficulty Level (Low, Moderate, High, Very High): **Very High**

#### Exam:

- \$300.00

#### Preparation:

- \$400.00- Course satisfies 23 hours of PM education requirements.



# Credentials Overview — Business Operations Associate

## Credential Options

## Cost Details

### Pathways Education Certificate/Toastmasters International.

\*recommended

Apprentices may earn a certificate and a digital badge after completing one of Toastmasters' new Education Pathways. New members will be able to access one Pathway upon registration, and each pathway is comprised of five levels which increase in complexity as the learner progresses. The recommended pathways are **Dynamic Leadership, Leadership Development, Presentation Mastery, and Innovative Planning.**

Completion Time: **Will vary by apprentice.**

Difficulty Level (Low, Moderate, High, Very High): **Moderate.**

#### Cost Details:

- \$20.00 (first month).
- \$45.00/mo afterwards.

### Lean Six Sigma Yellow Belt/Lean Six Sigma Institute

An introductory course for those looking to learn basic Lean Six Sigma skills and attain the recognized Yellow Belt Certification. The certification program is trusted by corporations such as Deloitte, GE, Disney and Tesla. You will learn the skills and knowledge necessary to identify and lead Lean Six Sigma Kaizen events and projects and correctly implement strategic and tactical tools using the DMAIC methodology.

Completion Time: **Course length is 40 hours.**

Difficulty Level (Low, Moderate, High, Very High): **Very High.**

#### Exam+Preparation

- \$399.00 (Self-Study)
- \$999.00 (Live Virtual Training)
- \$1,350.00 (In-person, instructor led training).

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Completion Time: **Will vary by apprentice.**

Difficulty Level (Low, Moderate, High, Very High): **Very High**

#### Exam:

- \$300.00

#### Preparation:

- \$400.00- Course satisfies 23 hours of PM education requirements.