## Credentials Overview — Facilities Operations Coordinator

<table>
<thead>
<tr>
<th>Credential Options</th>
<th>Cost Details</th>
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</thead>
</table>
| **Facilities Management Professional (IFMA)**  
*recommended*  
IFMA’s Facility Management Professional (FMP) designation is a knowledge-based credential that will help to accelerate an FM’s transition into the profession and demonstrate a proven comprehension of the foundations of facility management. This is ideal for students entering the profession from colleges, universities, certificate or technical programs.  
Completion Time: **6-12 months.**  
Difficulty Level (Low, Moderate, High, Very High): **High.** | **Exam+Preparation**  
- $1,550.00 (IFMA Members)  
- $1,850.00 (Non-IFMA Members) |
| **Certified Professional Property Specialist/National Property Management Association**  
The Certified Professional Property Specialist (CPPS) Certification level examination consists of a 100-question, multiple-choice exam. CPPS exams cover 7 domains and 23 subdomains, written by subject matter experts. Study materials are available for purchase, and candidates have 90 days to take the exam after purchase.  
Completion Time: **2-3 months.**  
Difficulty Level (Low, Moderate, High, Very High): **High.** | **Exam+Preparation**  
- $435.00  
- Exam Retake:  
  - $200.00 |
| **Certified Site Supervisor (Building Service Contractors Association International)**  
BSCAI’s Certified Site Supervisor designation is a symbol of leadership excellence in the building service contractors industry. Additional titles for a Site Supervisor include Area Manager, Project Manager, Team Lead, Site Manager, and Lead Supervisor. This is a one-time certification, with no renewals required.  
Completion Time: **Will vary per apprentice.**  
Difficulty Level (Low, Moderate, High, Very High): **Moderate.** | **Exam+Preparation**  
- $100.00 (BSCAI members)  
- $150.00 (Non-BSCAI members) |
## Credentials & Coursework — Facilities Operations Coordinator

### Higher Ed Coursework (Year 3)

<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
<th>Approx. Cost*</th>
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</thead>
<tbody>
<tr>
<td>HVA 100 Safety Training-Trades</td>
<td>Introduces the student the basic concepts of workplace hazards and the need for continuing education with regard to safety. The reasons behind confined space training and proper safety equipment will be covered.</td>
<td>$800</td>
</tr>
<tr>
<td>HVA 104 Electrical Components</td>
<td>Covers electrical power distribution transformers capacitors relays and electric motors. Laboratory experiences consist of using electrical devices to electrical loads.</td>
<td>$800</td>
</tr>
<tr>
<td>HVA 105 Electric for HVAC</td>
<td>Teaches resistance current voltage and power in AC and DC circuits; measurements; computations of series and parallel circuits; circuit analysis and troubleshooting with basic test equipment.</td>
<td>$800</td>
</tr>
<tr>
<td>HVA 110 Fundamentals of Gas Heating</td>
<td>Introduces students to the fundamentals of gas heating. Students work in a classroom and shop environment. Topics include the basics of gas heating systems and basic code requirements for heating systems.</td>
<td>$800</td>
</tr>
<tr>
<td>HVA 252 Building Automation</td>
<td>Covers operating and modifying an installed building automation system. This is a highly interactive course where you will learn and exercise common applications of a building management system.</td>
<td>$800</td>
</tr>
</tbody>
</table>

*Training and Higher Ed Coursework may vary based on the needs of the employer and the trajectory of the apprentice. The above information suggests a sample of what the apprenticeship would entail.