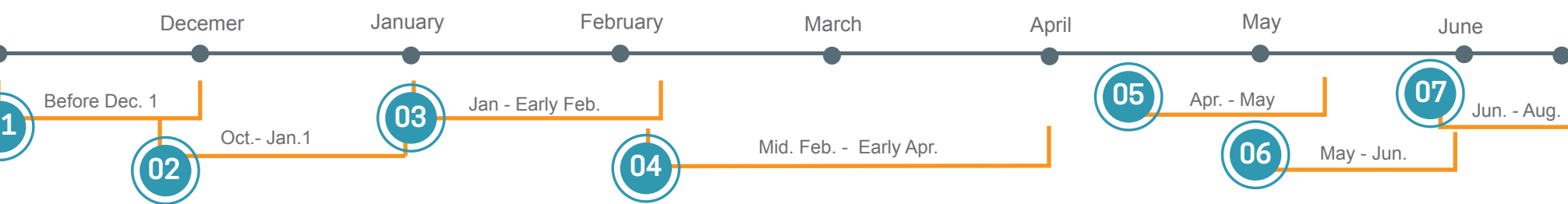
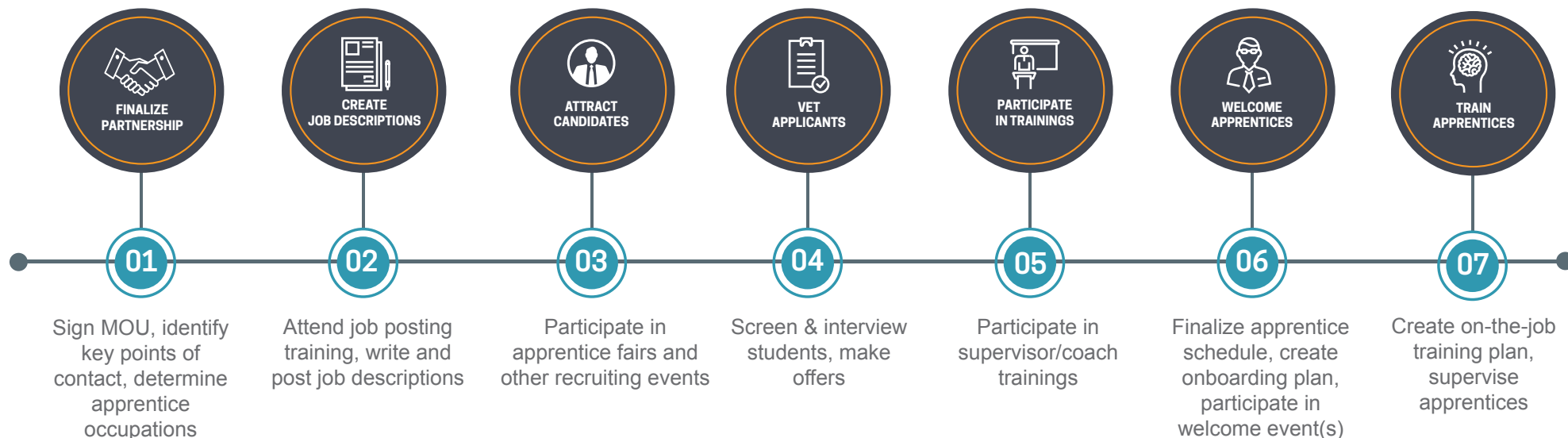


# BUSINESS IMPLEMENTATION TIMELINE



CareerWise Colorado  
Tomorrow's Talent Today



# BUSINESS IMPLEMENTATION

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# DELIVERABLES



- Complete and sign MOU
- Identify working team to support partnership (e.g., primary point of contact)
- Meet dedicated CareerWise relationship manager
- Determine occupations for apprentices
- Identify supervisor and coaches for each apprenticeship position



- Attend job posting training (online or with relationship manager)
- Create job posting in applicant tracking system



- Create compelling profile on applicant tracking system
- Participate in apprentice fair(s) hosted by CareerWise
- Participate in and/or host other recruiting events as desired (e.g., open house, info sessions at schools)

# BUSINESS IMPLEMENTATION

# DELIVERABLES



- Participate in interview training (online or with relationship manager)
- Monitor applications as they are received
- Identify and schedule candidates for interview
- Interview candidates
- Make offers to candidates



- Participate in supervisor and coach training
- Share feedback on content for apprentice "bootcamp" training



- Finalize apprentice schedule, start date, and any other logistics
- Create plan for welcoming and onboarding apprentice
- Participate in CareerWise welcome events (e.g., Kick Off Event)



- Create on-the-job-training plan
- Supervise apprentice
- Track apprentice progression against competency development